

MINUTES OF LLANYNYS COMMUNITY COUNCIL ANNUAL MEETING HELD ON
TUESDAY 9 JUNE 2026 AT RHEWL PAVILION

PRESENT: Councillor's Brynle Lloyd (Chair), Joyce Terzo, Arwel Jones, Clwyd Thomas and the Clerk

APOLOGIES: Councillors Sian Davies, Iona Jones, Gwyn Howatson, Wyn Wilkinson and County Councillor Merfyn Parry

1. WELCOME BY THE CHAIR

The chair welcomed everyone to the meeting.

2. APOLOGIES

Apologies were received from Councillors Sian Davies, Iona Jones, Gwyn Howatson, Wyn Wilkinson and County Councillor Merfyn Parry.

3. DECLARATIONS OF INTEREST

None.

4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING (12/05/26)

The minutes were confirmed as corrected and signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12 MAY 2026

Meeting date 15/07/25

Point 11 (f) Speed Sign – The Clerk confirmed there had been no further update. **To follow up with DCC.**

Meeting date 13/01/26

Point 7 Land adjoining Awatea, Rhewl – Councillor Merfyn Parry had notified the Clerk that the Denbighshire Planning Committee had rejected the application for the amended plans. There had been no further update.

Point 10 (c) Standing Orders / Financial Regulations – The Clerk confirmed that he would **continue to work on the revision of the One Voice Wales Draft Standing Orders** and that the Draft Financial Regulations would be the **responsibility of the Sub Finance Committee to update.**

Meeting Date 12/05/26

Point 8 (d) Following the review of the insurance, Zurich Municipal had been appointed as the Council's insurers from 1 June, 2026.

6. FINANCIAL REPORT

A) Overdue Audit 2024/25 - The Clerk confirmed that the Audit Completion Notice had now been received from Wales Audit for the 2024/25 Accounts and this had been posted, in accordance with the Regulations, to the Council website and the Notice Board.

B) Lessons to be Learned – The Clerk provided a copy of the Audit Report and highlighted the key issues that had been raised by Wales Audit

i) **Compliance with the Accounting Regulations** – the Clerk stated that the processes being put in place would ensure compliance in future.

ii) **Publication of Relevant Notices** – the Clerk stated that because of the raised awareness of this he hoped that this would no longer be a problem.

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- iii) **Issue Raised with Wales Audit** – the Clerk confirmed that he had sent an email to Wales Audit about the item stating that income from a shop had not been properly administered. The Clerk said he thought this was not related to the Llannynys Community Council but would await the response from the Auditors.
- iv) **Internal Auditors Report 2025/26** - The Clerk provided a copy of the report from the Internal Auditor to accompany the Annual Return 2025/26 to be sent to Wales Audit. There were a few minor corrections needed to the file to be submitted with the Annual Return, but the Clerk also highlighted two other notes that the auditor had included. The first being that the Clerk's pay, following his contact with HMRC had resulted in this being dealt with through self-employment – the Auditor informed the Clerk this should not be the case, and a financial package would be needed to resolve this. **(Sub Finance Committee to consider the options)**. The other note could, potentially, be more beneficial to the Council as the Auditor had highlighted the fact that VAT could possibly be reclaimed by using the VAT 126 form.
- v) **Balances at the bank** – The Clerk confirmed the balances at the bank were £840.47 (Current a/c) and £21,487.93 (Deposit A/c).
- vi) **Approval of Payments**
The Clerk confirmed that the payment of £264 had been sent to Zurich Municipal for the insurance renewal
The Clerk requested approval for the payment of £85 to Dylan Rhys Jones as his fee for undertaking the internal audit.

7 FORMATION OF THE FINANCE SUB COMMITTEE

As agreed at the previous meeting the Clerk provided the Council with a draft of the Terms of Reference for the Sub Committee, it was agreed to have a Finance Sub Committee composed of three Councillors (Councillors Brynle Lloyd, Arwel Jones and Sian Davies) to hold the first meeting of the Sub Committee the week beginning 6 July 2026 with the Clerk to establish the Agenda prior to this date. The Councillors also reviewed the responsibilities of the Committee highlighted within the Terms of Reference. With budgeting to be included on the agenda it was felt that it would be beneficial to include County Councillor Merfyn Parry (if available) to the first meeting.

8 ANNUAL REPORT

The Clerk brought this matter to the attention of the Council. Section 52 of the Local Government and Elections (Wales) Act 2021 requires Council's to prepare and publish an Annual Report about the Council's priorities, activities and achievements over the previous year. He was not aware of this being done and, following a discussion, it was resolved that – **the Councillors would consider what they felt would be appropriate to include in preparation for The Council to produce a report at the year end.**

9 PLANNING APPLICATION

No new applications received prior to the meeting

10 UPDATES FROM THE COUNTY COUNCIL

No new updates had been received by the Clerk

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11 COMPLAINTS / ISSUES

Councillor Sian Davies had e mailed the clerk raising a few issues, overgrown hedges blocking views at junctions and signage being obscured – **The Clerk to pursue these with the County Council**

12 CONFIRMATION OF THE DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as Tuesday 14 July 2026

13 ANY OTHER BUSINESS

The Clerk highlighted an e mail that Councillor Merfyn Parry had sent which he had circulated with the Agenda and the possibility of working more closely with the Playing Fields Association in the future for the benefit of the Community.

Chairperson _____

Date _____